

MedScript Foot Pedal Setup Instructions

To Install your MedScript FootPedal:

Step 1: Turn off your computer.

Step 2: Unplug your keyboard from the back of the computer. Then plug the foot pedal plug into the back of your computer.

Step 3: Plug the keyboard plug into the peg-tail on the foot pedal cable.

Step 4: Turn the computer on.

Setup Inscribe for MedScript Foot Pedal:

Step 1: Go to WWW.MEDSCRIPT-INC.COM files section to download and install Inscribe.

Step 2: Login to Inscribe.

 Login Name: ETRAIN6

 Password: ETRAIN6

 Company Code: EDEMO

Step 3: Click on the Options menu and make sure that “**SEPARATE PLAY AND PAUSE**” is checked. If not then click on it.

Step 4: Click on the "Options" menu and select "**Set Actions**". When the window appears, set the "F9" key so that it is equal to "Pause" To do this, drop down the list of available functions and they will be listed in alphabetical order. Select "Pause" for the F9 and press "OK".

Step 5: Log out of Inscribe and then Log back in using the following Login:

Then use your footpedal to listen to the training dictation. This will walk you through how to use Inscribe.

After completion of the training please call Lainey Walsh to get your login information and work assignments.

Your email is accessed through www.medscript-inc.com webmail section. Just click on the mailbox. There are instructions available on this page for changing your password and setting up Outlook Express/Outlook to access your email.

Your Email info is as follows:

Email Address: @medscript-inc.com

Username: m37306118-

Password: password

Don't forget to change your password.

Call Mark Fillmore if you have any problems with Inscribe or your email. 239-784-0989.

If the MedScript Foot Pedal does not work then it needs to be re-programmed. Program using the following instructions.

To Program Your MedScript foot pedal:

Gently lift the front edge of the center pedal. Inside, on the left side, you will see a silver cube with a black switch on it. Using a pencil move the switch to the right. A green light next to the switch will start to blink. The foot pedal is now in programming mode.

To program the Play button to play on pressing down and stop playing on release:

3. Press and release the Play "pedal" on the foot pedal.
4. On the main keyboard, press the "F2" key.
5. Press and HOLD the "Esc" key, press and release the left "Ctrl" key, release the "Esc" key.
6. On the main keyboard, press the "F9" key.
7. Press and release the Play "pedal" on the foot pedal.

To program the Rewind pedal:

8. Press and release the Rewind "pedal" on the foot pedal.
9. On the main keyboard, press the "F3" key.
10. Press and release the Rewind "pedal" on the foot pedal.

To program the Fast Forward pedal:

11. Press and release the Fast Forward "pedal" on the foot pedal.
12. On the main keyboard, press the "F4" key.
13. Press and release the Fast Forward "pedal" on the foot pedal.

Now switch the foot pedal out of programming mode until solid light is lit.

YOU ARE FINISHED!